

Dean's provision No.9/2011

On the conditions of realization of the internationally recognized LL.M. courses at the Faculty of Law of Charles University in Prague (LFCU)

Article 1

The internationally recognized LL.M. courses (Magister Legum/Master of Laws, further referred to as "LL.M. courses") are offered by the LFCU to applicants interested in the extensive study of the two available areas of specialization: "The Law and Business in the Czech Republic and Central Europe" and "International Human Rights Law and Protection of Environment", based on §60a of the Act No. 111/1998 Sb. (University Act) as amended and in accordance with article 36a of the Statute of the Charles University in Prague, Rector's provision No. 5/2011 (The realization of internationally recognized courses on the Charles University in Prague) and the Rector's decision as of 31.5.2011 on the approval of the project of the LFCU to realize LL.M. courses.

Article 2

(1) The acceptance to the LL.M. courses is decided upon according to the fulfillment of the following conditions certified by the submission of the required documents:

- a) Graduation or legal studies on the Masters level, or any level of an equal or higher type (attested by a certified copy of the diploma)
- b) Letter of motivation
- c) Two letters of recommendation from foreign **professors/lecturers**
- d) Language proficiency certificates for students from non-English speaking countries (TOEFL and other)
- e) **Curriculum vitae**

(2) In justified cases it may be decided, taking all circumstances in consideration, that some of the requirements stipulated in paragraph (1) will be

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fulfilled by the applicant after the deadline for submitting applications, eventually that fulfillment of some of the requirements may be **pardoned**. This procedure shall not be discriminatory against other candidates, establish inadmissible privileges within the admission procedure or contradict the purpose of the LL.M. courses.

(3) The applications will be reviewed by a commission appointed by the Dean and comprised of responsible LFCU employees, who in accordance with the available capacities shall propose the admittance of selected candidates for the LL.M. courses to the Dean.

Article 3

The selected candidates shall receive the Dean's decision regarding their admission (Admission Letter) and the Learning Agreement. Signing the Learning Agreement both by the candidate and by the LFCU is a prerequisite for admission to the LL.M. course.

Article 4

(1) The tuition (costs/fee) for the whole LL.M. course in the duration of 3 semesters is set at USD 6,000.

(2) The fee according to paragraph 1 shall be paid in the given currency via bank transfer to the LFCU bank account: Account No.85738011/0100, IBAN: CZ4701000000000085738011, SWIFT: KOMBCZPPXXX, bank name and address: Komerční banka Praha 2, Italská 2, Praha 2, variable symbol 888, in justified cases it is possible to individually permit other types of payments (e.g. cash, payment of an equivalent sum in a different currency than USD).

(3) The payment shall be made in full in the relevant academic year and before the start of the LL.M. courses at the latest.

(4) In cases when the LL.M. course is not concluded by the granting of an internationally recognized LL.M. title due to the failure to meet the academic requirements set for the course, the paid fees shall not be **refunded**, except for cases deserving special consideration.

Article 5

The main supervisor of the LL.M. courses at LFCU is the Vice-Dean for Foreign Affairs, who ensures the smooth running of the program and independently decides on matters of organizational nature. In particular, he sets the date for filing the applications, establishes the schedule for the LL.M. courses and in cooperation with individual teachers defines the conditions for the successful completion of the courses. Furthermore, each of the aforementioned LL.M. specializations has its own supervisor from among the licensed lecturers of the LFCU. These supervisors are appointed by the Dean of the LFCU.

Article 6

This provision shall enter into effect on the 27th June, 2011.

Prof. JUDr. Aleš Gerloch, CSc.,

Dean

